

# 2020 Women United State Meeting & United Way Capitol Days

## November 12 & 13, 2019

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### PREPARING FOR CAPITOL DAYS/MEETINGS WITH YOUR LEGISLATORS

*Advocates are responsible for scheduling their own visits with their legislators on November 13<sup>th</sup>.*

**Schedule Your Legislative Meetings:** Send an email to your Legislator’s Capitol Scheduler to request a meeting on November 13<sup>th</sup>. Below is a sample email. If you need assistance in scheduling appointments with your delegation, please reach out to: Kaitlyn Bailey, RSA Consulting - [kaitlynbailey@rsaconsultingllc.com](mailto:kaitlynbailey@rsaconsultingllc.com)

**Sample email:**

Good Afternoon Ms./Mr. \_\_\_\_\_,

United Way Capitol Days will be held in Tallahassee on November 13<sup>th</sup>. I am writing to request a meeting with Representative/Senator \_\_\_\_\_ for that date. We will have (number of volunteers) in attendance to discuss United Way of \_\_\_\_\_ 2020 Legislative Priorities. I look forward to hearing from you and to seeing you in Tallahassee. Thank you for your assistance!

Sincerely,

**Legislators:** To find out who your legislators are, click on the links below and input your address:

- Find your [Senators](#) and [Representatives](#);
  - Learn more about them – the committees they sit on, political careers, personal and professional lives, etc.; and
  - Obtain contact information.

### Links to documents to assist with your legislative meetings:

To individually print the Agenda, issue papers (click “IP”) and/or talking points papers (click “TP”), click on the desired links below:

- [2020 Florida United Ways Consensus Legislative Agenda](#)
  - EDUCATION: Quality Early Learning [IP](#) [TP](#)
  - FINANCIAL STABILITY: Affordable Housing [IP](#) [TP](#)
  - FINANCIAL STABILITY: Income Tax Consulting & Preparation Assistance [IP](#) [TP](#)
  - HEALTH: Ensuring Access to Healthcare [IP](#) [TP](#)
  - VETERANS: Supporting Florida’s Veterans [IP](#) [TP](#)
- [Tips for Successful Legislative Meetings](#)
- [Effective Advocacy in Tallahassee: What You Need to Know](#)